

Parent teacher meeting

- Parent teacher meetings should be utilised as a platform to interact with the teachers to be well informed regarding the academic progress and behaviour of the child.
- PTM will be informed through diary, SMS, school app and circular by the school.
- Adherence to time schedule of meetings is desirable.

For meeting principal/staff on any other working day, the timings are as follows:

- Principal 1:45 PM to 3:30 PM Monday to Saturday
- School manager (School fees and transportation – 8:30 AM to 2:30 PM Monday to Friday
- Primary coordinator – 1:45 PM to 3:30 PM – Monday, Wednesday and Thursday
- Pre-primary to 2nd coordinator – 1:45 PM to 3:30 PM – Monday, Wednesday and Thursday
- Class/subject teacher– 2:00 PM to 2:30 PM only on Tuesday and Friday